

NRHEG PUBLIC SCHOOL ISD #2168
BOARD OF EDUCATION REGULAR MEETING
Monday, September 18, 2023, 6:30pm, Elementary Media Center

MINUTES

1. **Call to Order:** Meeting called to order by Chair, Rick Schultz. The School Board of Ind. School District #2168 met in regular session on September 18 at 6:32 PM.
3. **Roll Call:**
Members present: Terri Engel, Amy Ihrke, Aaron Phillips, Loren Schoenrock, Dan Schmidt, Pat Theuer and Rick Schultz
4. **Approve Agenda:** Moved by Loren Schoenrock, seconded by Amy Ihrke to approve the agenda as presented. Motion carried 7-0.
5. Public Comments:
Jennifer Johnson, 14924 255th Ave, New Richland, MN 56072, 507-475-1021 FFA Concerns
9. **Approve Consent Agenda Items:** Moved by Amy Ihrke, seconded by Pat Theuer to approve the Consent Agenda Items as presented. Motion carried 7-0.

Item 9 Consent Agenda

a. Minutes of August 21, 2023

b. Finance

1) Board Bills of \$469,156.98

2) Donations

Dagry Tooling	Eagle Bluff	\$150
Arcadian Bank	Eagle Bluff	\$150
Thompson Sanitation	Eagle Bluff	\$100
John Kitzman	Electronic Drum Set w/amps	
Trinity Lutheran Ellendale	Backpacks/School Supplies	
Simply Church Geneva	Backpacks/School Supplies	
Minimizer Owatonna	Backpacks/School Supplies	
NRHEG Basketball	HUDL Basketball Assist	\$1,800
NRHEG PTO	Dobberstein Teacher Request-Vowel Tubs	\$170.49
Finlys Wings at Work	Eagle Bluff	\$1,425
	Total	\$3,795.49
	Total to Date	\$18,295.49

- 3) **Purchase of Service Agreement for Mental Health Services with South Central Human Relations Center, Inc. (Vision, Audio, O&M):** Agreement total is \$4,709.67 for the 2023-2024 school year with Audiology to be determined.
- 4) **Southern Plains Education Cooperative #0915 with NRHEG for Staff Sharing:** We were receiving our physical health disability services from Southern Plains last year also. Previous to SP we were with MVED. We have always had a contract with someone for this required position.
- 5) **Certified Occupational Therapist Assistant (COTA) Agreement with Janesville-Waldorf-Pemberton Public Schools (JWP):** The Board will be asked to renew the agreement with the JWP Public Schools for instruction staff sharing of the COTA for the 2023-2024 school year. The COTA's time will be split with 50% in our District and 50% in the JWP District. We will continue to pay the entire employment costs to include salary, benefits, travel, and other related program costs. The agreement calls for the JWP School District to reimburse the NRHEG School District an estimated amount of \$24,168.14. Subject to final salary and fringe contract settlements.

6) **Certified Occupational Therapist Assistant (COTA) Agreement with Naomi Elmhurst:** I am recommending the board approve the COTA contract for Naomi Elmhurst for the 2023-2024 school year in the amount of \$36,250 which reflects a 4.25 rate increase from the prior year's amount of \$34,741. We share Ms. Elmhurst's service with JWP 50%; NRHEG at 50%.

c. **Workforce**

1) **Contract Renewal**

- a) Crystal Studier—English Language Learner (ELL) Specialist Letter of Agreement
- b) Nate Jensen—Technology Assistant
- c) Macy Whiteside—Community Education Director
- d) Elementary & Secondary Principal
- e) Linda Bergstrom—Elementary LPN

2) **Employment**

- a) Jaxon Steinkamp--Custodial
- b) Jordan Carroll—Elementary Paraprofessional
- c) Kimberly Routh—Elementary Paraprofessional
- d) Brooklyn Strand—Secondary Kitchen
- e) Alisa Bouchier—Secondary Kitchen

3) **Resignations**

- a) Kari Budach—Elementary Paraprofessional

d. **Statewide Enrollment Options:** Five (5) students choosing to attend other school districts. Eighteen (18) students from other districts, choosing to attend our District.

11. **Recommended Actions**

a. **Finance**

- 1. **Maximum Levy Authority for 2023 Payable 2024:** Moved by Rich Mueller, seconded by Loren Schoenrock, to approve the Maximum Levy Authority for 2023 Payable 2024 as presented. Motion carried 7-0.
- 2. **Truth-in-Taxation Hearing Date:** Moved by Terri Engel, seconded by Pat Theuer, to set the Truth-in-Taxation Hearing date as December 18, 2023 6pm in Secondary Media Center as presented. Motion carried 7-0.

b. **Board Governance**

- 1. **1st Reading of Board Policies:** Moved by Loren Schoenrock, seconded by Amy Ihrke, to approve the 1st Reading of Board Policies #102, #418, #419, #424, #425, #507 as presented. Motion carried 7-0.
- 2. **Education Minnesota (Teacher) Master Agreement 2023-2025:** Moved by Amy Ihrke, seconded by Rich Mueller, to approve the Education Minnesota (Teacher) Master Agreement 2023-2025 as presented. Motion carried 7-0.
- 3. **Board & Superintendent 2023-2024 Goals:** No action taken.
- 4. **Superintendent Evaluation Report:** Moved by Pat Theuer, seconded by Amy Ihrke, to approve the Superintendent Evaluation Report as presented. Motion carried 7-0. (Read aloud)
- 5. **Resolution to Appoint School Board Member:**

RESOLUTION FILLING SCHOOL BOARD VACANCY BY APPOINTMENT

BE IT RESOLVED by the School Board of Independent School District No.2168, State of Minnesota, as follows:

WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January, 2025; and

WHEREAS, the vacancy occurred less than ninety (90) days prior to the first Tuesday after the first Monday in November in the first or second year of the vacant term;

NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No.2168, State of Minnesota, as follows:

Pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b, Rich Mueller is hereby appointed to fill the vacancy and to serve until a successor is elected and qualified. The appointment shall be effective thirty (30) days after the adoption of this resolution unless a valid petition to reject the appointee is filed with the school district clerk pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b(b) within that thirty (30) day time period.

Dated: September 18, 2023

BY ORDER OF THE SCHOOL BOARD

/s/

Terri Engel, School District Clerk

Resolution to Appoint School Board Member: Moved by Loren Schoenrock, seconded by Amy Ihrke, to appoint Rich Mueller to the NRHEG Public Schools School Board as presented.

Terri Engel—aye

Amy Ihrke—aye

Aaron Phillips—aye

Loren Schoenrock—aye

Pat Theuer—aye

Rick Schultz—aye

The vote is 6 YES and 0 NO.

Motion carried 6-0.

6. Election of Vice Chair:

Tonight, nominations will be taken for Vice Chair (Vacated by Dan Schmidt) and a voice vote will be called after the close of nominations. A few procedural notes to consider provided by the Minnesota School Board Association:

- The position is voted individually.
- One or more individuals for a position are nominated and a vote taken.
- If only one board member is nominated, the Board does have an option to simply have the Chair declare the nominated board member elected.
- If there is more than one nomination and the vote is not unanimous, then the minutes will reflect the vote along with the names of those board members voting against the nomination.

I will ask for nominations a total of three times. Any board member may be nominated for any position. After I have called for nominations for a third time, I will declare nominations closed if there are no further nominations. Following the closing of nominations, I will call for a voice vote for each name nominated. As previously mentioned, if only one board member is nominated, I will declare the one board member who was nominated elected to the office.

- a. **Vice Chair -- At this time, I will open for nominations for Vice Chair. Is there a nomination for Vice Chair? (1st time)**

Rick Schultz nominated Loren Schoenrock for Vice Chair of the Board of Education.

Are there any other nominations for Vice Chair? (2nd time)

_____ nominated _____ for Vice Chair of the Board of Education.

Are there any other nominations for Vice Chair? (3rd time)

_____ nominated _____ for Vice Chair of the Board of Education.

If there are no further nominations (PAUSE), nominations for the office of Vice Chair are closed.

Since there is only one Board member nominated, I declare that Loren Schoenrock is elected Vice Chair of the Board. Congratulations to Loren.

b. Treasurer -- At this time, I will open for nominations for Treasurer. Is there a nomination for Treasurer? (1st time)

Terri Engel nominated Pat Theuer for Treasurer of the Board of Education.

Are there any other nominations for Treasurer? (2nd time)

_____ nominated _____ for _____ of the Board of Education.

Are there any other nominations for Treasurer? (3rd time)

_____ nominated _____ for _____ of the Board of Education.

If there are no further nominations (PAUSE), nominations for the office of Treasurer are closed.

Since there is only one Board member nominated, I declare that Pat Theuer is elected Treasurer of the Board. Congratulations to Pat.

12. **Motion to Adjourn:** Moved by Amy Ihrke, seconded by Terri Engel to adjourn the meeting. Motion carried 7-0.

Submitted by _____, Clerk Terri Engel